

## Algoma Sports Booster Club Request for Funds Form

(Please submit to the Sports Booster Club no later than 30 days prior to need (additional time may be required depending on request))

Date of request: \_\_\_\_\_

Name of coach requesting items: \_\_\_\_\_

Coach's contact information- phone- \_\_\_\_\_ email- \_\_\_\_\_

Have you already used up all of your budget money? \_\_\_\_\_

How much of your budgeted money has already been spent on these items? \_\_\_\_\_

Have you attempted to fundraise for the items you are requesting? \_\_\_\_\_

If you do not receive the requested items, will the safety of the students be at risk? Will it prevent students from competing? Please explain. \_\_\_\_\_

Is this item your top choice? Is there a cheaper version of the item(s) that could work? Please explain. \_\_\_\_\_

Please list the items and prices below:

Item:	Price per item:	Quantity:	Purpose:	Expected longevity of item:

--	--	--	--	--

For Booster Club Use Only:

Approval:

Date:

Notes: